

Basic Tutorials

Session 6 - Tools (time: 5 minutes)

Assumptions

1. You have completed sessions 1 to 5.

Notes

1. Tools are added to the system in very much the same way as equipment.
2. Adding tools to the system allows you to
 - Recommend lists of tools in recurring or sporadic work orders
 - Track the usage of tools
3. If you do not need to control your tools or if you plan to do it at a later stage, feel free to skim through this session.

Proceed as Follows

1. **Create a Tool**
 - Go to “Assets” → “Equipment & Tools” on the top menu. Click the “+Tool” button on the top right.
 - On the “**Target FL**” fields, select the functional location the request refers to
 - Select your plant on the top dropdown and wait for the field under it to load.
 - Select Level 0 “MACH” and wait for the field under it to load
 - On the “Properties” Tab enter
 - “Stanley” on the “Brand” field
 - “112233” on the “Serial Number” field
 - “Hammer” on the “Model” field
 - Click the “Add” button and the page will reload to show you the properties of the tool you just added.

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You have created your first tool item.

Status after Session 6

You have now learned how to add tools to comma CMMS.

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